

# Shareholder Communications Policy

---

## Table of Contents

1. Introduction .....	1
2. General Meetings .....	1
3. Provision of Written Communications.....	2
4. Electronic Medium.....	2
5. Shareholders’ Communication .....	3
6. Investor Relations Program.....	3

## 1. Introduction

---

The Board of Directors of TPG Telecom is responsible for ensuring shareholder communications are adequate and appropriate and based on transparency and sound corporate governance principles, and to provide shareholders with facilities to allow them to exercise their rights as shareholders effectively. These principles form the core of TPG Telecom's Shareholder Communications Policy (“Policy”).

TPG Telecom will communicate to shareholders as follows:

- Annual and Interim Reports;
- Disclosures made to the Australian Securities Exchange (“ASX”);
- Notices and Explanatory Memorandums of General Meetings;
- Annual General Meetings, where the external auditor is available to answer questions about the audit;
- Occasional letters from the Chairperson; and
- Information available on the corporate website: [www.tpgtelecom.com.au](http://www.tpgtelecom.com.au)

TPG Telecom seeks to ensure that its communication with shareholders, other stakeholders and the investment community generally is timely, transparent, accurate and open.

## 2. General Meetings

---

The Annual General Meetings and other General Meetings of TPG Telecom are the primary forum for communication with shareholders and for shareholder participation. TPG Telecom encourages shareholders to participate in general meetings physically or to appoint proxies to attend and vote at such meetings for and on their behalf if they are unable to attend.

Notices of general meetings and the accompanying papers are provided within a prescribed time prior to the meetings on the websites of TPG Telecom ([www.tpgtelecom.com.au](http://www.tpgtelecom.com.au)) and the ASX ([www.asx.com.au](http://www.asx.com.au)), by email to shareholders or by post to those shareholders who have elected to receive a hard copy version of such communication.

### 3. Provision of Written Communications

---

TPG Telecom's Annual Report is the main communication provided to shareholders following the end of each financial year. In addition to meeting all formal requirements set by the Corporations Act and the ASX Listing Rules, the Annual Report shall be:

- **Informative:** The Annual Report will contain information that assists shareholders to understand how TPG Telecom's operational and financial results were achieved, the nature of the industry in which it operates, and TPG Telecom's outlook in relation to its product offering and market trends.
- **Available:** The Annual Report will be made easily available to shareholders and other stakeholders in a timely manner.
- **Efficient:** TPG Telecom will produce the Annual Report in a cost-effective manner and, while not compromising on quality of communications, will strive to minimise costs associated with production and distribution in the interest of both shareholders and the environment.

In accordance with the ASX Listing Rules, TPG Telecom adheres to the continuous disclosure requirements as specified in its **Market Disclosure Policy**, and will promptly release to the ASX all communications of material information, including but not limited to financial results announcements, media releases, presentations, speeches and statements of importance.

### 4. Electronic Medium

---

TPG Telecom is conscious of the efficiencies and effectiveness of communicating to its shareholders electronically.

TPG Telecom's website ([www.tpgtelecom.com.au](http://www.tpgtelecom.com.au)) provides information on TPG Telecom, including shareholder communications. In addition to a dedicated "Investor Relations" section in which the Annual Reports, Interim Reports, and announcements are posted as soon as practicable following their release to the ASX, relevant press releases are also made available on TPG Telecom's website to facilitate communication between TPG Telecom, shareholders and the investment community.

Shareholders may, as a standing or an ad hoc instruction, elect to receive shareholder communications (such as notices of general meetings and accompanying papers, circulars, Annual Reports and Interim Reports) from TPG Telecom by post. In the absence of any such instructions, shareholders will receive email notification of these communications.

TPG Telecom's website will:

- Be updated to reflect any information released to the ASX as soon as practicable after the event;
- Enable shareholders and other stakeholders to register their interest to receive direct advice from TPG Telecom when any releases are made or new Annual and Interim Reports have been added and are available on the site.
- Provide the full text of notices of meetings and explanatory material;
- Be a repository for relevant documents including three years' Annual and Interim reports and press release/announcements; and
- Provide a link to access TPG Telecom's share registrar.

## 5. Shareholders' communication

---

Shareholders may at any time direct questions or requests for information through TPG Telecom's website or by contacting TPG Telecom's Investor Relations Officer or Company Secretary directly, the contact details of which are readily available on its website and written communication.

At each Annual General Meeting, shareholders will, through the Chairperson of the meeting, be given the opportunity to ask questions relating to the business.

Shareholders may provide written questions about or comments on the management of TPG Telecom for response at the Annual General Meeting. Any such questions should be provided to the Company Secretary or TPG Telecom's registry service no later than 5 business days prior to the date of the Annual General Meeting.

TPG Telecom's auditors will attend each Annual General Meeting and will be available to answer any questions shareholders may have that are relevant to the conduct of the audit.

## 6. Investor Relations program

---

In keeping with this Policy, TPG Telecom's investor relations program is based upon responding to requests from shareholders and analysts for information to enable them to gain an understanding of TPG Telecom's business, governance, financial performance and prospects.

Any matters of views on matters of concern or interest raised by investors or analysts will be communicated to the Board.

Version:	Effective Date:	Policy Owner:	Approval:
1.0	30 June 2020	Company Secretary	Board